



USD #341 Back to School Plan

Important Dates:

Enrollment: August 5 (12:00-7:00); August 6 (8:00-4:00) in the MPR. Administrators will be available for question and answer sessions.

Professional Development: August 12th, New Teachers August 10th

First Day of School: **August 26th**

What will school look like for the 2020-21 school year?

As long as we are allowed, and it is deemed safe, by the Jefferson County Health Department (JCHD), the Kansas Department of Health and Environment (KDHE), the Kansas State Department of Education (KSDE) and USD 341, we will provide on-site learning. Throughout the year, there could be three different learning environments based on the current phase the county is in, or the local needs of our buildings and district. The district or building's learning environment status will be determined by the USD 341 Board of Education, administration, local health officials, and/or the state. Below are the three different learning environments.

On-site Learning Environment (Green): Students and teachers will be in school with social distancing practices in place when possible. The remote learning environment will also be an option.

1. All students are on site and in attendance at their school.
2. All staff and students will wear face coverings due to potential social distancing limitations.
3. Nontraditional spaces may be used for instruction
4. Classrooms should be set up in a blended format to support potential building closure.

Hybrid Learning Environment: (Yellow) Junior High and High School students would be learning remotely. Elementary students will remain in their homeroom with no transitions.

1. JH/HS Students will attend school remotely five days a week.
2. JH/HS Students in priority populations will be placed in cohorts groups for on-site learning
3. In Elementary, social distancing measures can be maintained according to current guidelines.

Remote Learning Environment: (Red) JCHD closes schools and we have to teach everyone remotely.

1. All students will attend school remotely five days a week.
2. Priority populations may be asked to attend school on-site if allowable by governing bodies.

Family Choice Remote Learning (Green or Yellow): Students would be doing all of their learning from home and not entering the school building at all.

1. Students maintain enrollment status at USD #341.
2. Students may engage in school online during regular school hours and follow a standard school schedule.

3. Learning will occur digitally with daily personal contact from teachers.
4. Teachers meet with students daily utilizing web conferencing technology.
5. Students are required to participate in learning activities for an average of six hours per day and keep a daily log of activities that are not part of a live broadcast.

Can parents choose between on-site, hybrid, and remote learning for their kids?

Parents will have the choice between two options:

1. Send kids to school according to the learning environment determined by the district and/or health officials. The district and/or building will determine the learning environment status (on-site, hybrid, remote) based on county health orders, state orders, and/or local needs of the building/district. If circumstances allow for the on-site learning environment, it will be the district's preferred choice. If it is determined that the on-site learning environment is not a safe option for students, the district would adjust to the hybrid learning environment or the remote learning environment, depending on what is deemed appropriate.
2. Register for Family Choice Remote Learning. Families must commit to Family Choice Remote Learning for a minimum amount of time (Elementary: must have a week's notice to return, JSH: can return at 4.5 week/eligibility period cutoffs). NOTE: Students signing up for remote learning will not be allowed to participate in extracurricular activities.

Will staff, students and visitors be required to wear a mask?

K-12 public and private schools shall require all students, faculty, staff, vendors and other visitors to public or private K-12 school attendance centers to cover their mouth and nose with a mask or other face covering at all times except as described below:

1. While eating;
2. While working other than to prepare food or meals—in a room or office that is
 - (1) not open to students or visitors and
 - (2) in which all individuals present can maintain a 6-foot distance from other individuals with only infrequent or incidental moments of closer proximity;
3. While engaged in an activity during which it is unsafe or impossible to wear a mask or other face covering;
4. Children who are not students and are 5 years of age or under—children age two years and under in particular should not wear a face covering because of the risk of suffocation;
5. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering this includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
6. Persons who are deaf or hard of hearing, or communicating with a person who is deaf or hard of hearing, where the ability to see the mouth is essential for communication;
7. Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines; and
8. Persons engaged in any lawful activity during which wearing a mask or other face covering is prohibited by law.

How will on-site learning look compared to previous years?

On-site learning will look and feel the same as previous years when it comes to teaching and learning. There will be some modifications to schedules and other items to reduce the spread of COVID. Some of these items include:

- No morning assemblies for elementary students. Instead of congregating in the same space, students will go directly to classrooms upon arrival.
- The mouthpiece portion of water fountains will be closed. Students can use the bottle filler portion to fill water bottles. Students will be responsible for bringing their own water bottle to school, they are not to share water bottles.
- Lunch times will be altered to accommodate students eating in alternate locations such as classrooms, gyms, and outside. Meals will be delivered by cafeteria staff to various locations throughout the building to minimize movement and help with sanitation.
- Staff and students will be required to wash/sanitize their hands as scheduled by the building principal.
- Classrooms will limit the sharing of materials and school supplies. Each student will need to have his/her own supplies to work with.

How is the district keeping students and staff safe?

Cleaning and sanitation are critical to a healthy and safe learning environment for our students and staff. Some of these additional safety items include:

- All staff, students, and visitors will have their temperature scanned as they enter the building.
- Staff will be expected to self-assess their health before every school day using the [KDHE provided COVID health assessment checklist](#).
- Parents will be expected to assess their student's health before every school day.
- Each staff member and student will be provided reusable face masks.
- Ongoing cleaning and sanitation will occur during school day with an emphasis on high traffic and high touch zones; deep cleaning/disinfecting will occur outside school hours.
- EPA hospital grade disinfectant is used by the district.
- Building use by outside groups after school hours will be temporarily suspended to minimize additional traffic and footprint in areas used for school.
- Buses will be thoroughly disinfected in between each route.
- While on the bus, students will be required to wear face coverings and will be allowed one per seat, unless residing in the same household when possible. Students will load back to front and unload front to back to minimize students passing in the aisles. All students will use assigned seats.

How will I know if the district activates the hybrid or remote learning environment?

The district will inform parents/guardians as soon as possible when the decision has been made to move from the on-site learning environment to either hybrid or remote learning through the regular emergency notification process. The district website will display the current learning environment status on the home page with additional information.

What will transportation look like?

Additional safety measures will be in place for transportation. These precautions are outlined below:

- Masks will be required for students and drivers.

- Students will have their temperatures taken as they board the vehicle.
- Hand sanitizer will be provided and students will use it upon entry.
- All students will have assigned seats.
- Only family members will be allowed to ride together, if at all possible.
- School vehicles will be cleaned following each route.
- Students will not be able to ride each other's bus.
- Busses will be loaded from the back to the front. Dismissal from busses will be from the front to the back.
- Please be advised that we will not be able to provide 6' foot social distancing.

What will the protocol be before school/entering the building?

- Doors for students will open at 7:45 AM. There will be no entry into the building until 7:45 AM.
- Temperature will be checked before entering the school - Staff will be stationed at entrances in the morning to assist. If a student has a fever, the student will be moved to a holding area where a parent/guardian will need to get them. Entrances that will be open in the morning will be the High School gym entrance, High School front doors, Junior High front doors, and the Elementary front doors. All students and staff must enter the building through one of the designated entrances.
- High school students must park in the west parking lot.
- Elementary students should report directly to their classroom after entering the building.
 - Students eating breakfast will eat in the MPR and then report to their classroom.
- Junior High students should report to the Junior High gym after entering the building.
 - Students eating breakfast will pick it up in the MPR, then report to the JH gym to eat.
- High School students should report to the High School gym after entering the building.
 - Students eating breakfast will pick it up in the MPR, then report to the HS gym to eat.
- Hands will be washed/sanitized upon entry and every hour.
- Students will be allowed to enter the building beginning at 7:45.

What will class transitions protocol look like?

- Masks must be worn by staff and students at all times.
- Traffic will be directional and single file to help with spacing and contact.
- At the JSH, lockers will be used on a limited basis.
- Attempts will be made to limit student traffic in the halls.
- High touch surfaces will be cleaned regularly.

What will the classroom look like?

- Hand washing/sanitizing will occur every hour.
- Masks will be worn by staff and students while in the classroom.

- When possible, social distance of 3-6 feet will be observed in the classroom.
- Rugs and extra furniture may be removed from classrooms so that students can be more spaced.
- High touch areas will be cleaned throughout the day.
- Classrooms will be deep cleaned at the end of the school day.
- Students should not share supplies.

What will the cafeteria look like?

- Breakfast will be served. Elementary will eat in the MPR and JSH will take their meal to the appropriate gym.
- For lunch, some grade levels will eat in the MPR, some will eat in their classrooms. Gyms and outdoor areas may also be utilized to help with social distancing.
- Tables and high touch areas will be disinfected between groups.
- All food will be distributed to students by cafeteria staff at lunch. Students will not serve themselves.
- Lunch service will be staggered to provide time for disinfecting.

What happens if there is a positive COVID-19 case in the building?

The district will work closely with the Jefferson County Health Department on contact-tracing and determining a safe course of action.